

# ARTHINGTON PARISH COUNCIL MINUTES

Minutes from the meeting held 18th January 2017, at the Village Hall, Arthington Lane.

**Present:** Cllrs I Lister (Chairman), D Fox, B Shepherd & B Flynn

**In attendance:** Clerk: Hannah Hay **Members of the Public:** Mr. D Cooke

**Commenced:** 19:35

**1. APOLOGIES FOR ABSENCE:** Cllr F Mernagh & Cllr N O'Brien

**2. DECLARED PECUNIARY & OTHER INTERESTS:** None

**3. RESIDENTS QUESTIONS:** None

**4. MINUTES OF PREVIOUS MEETING:**

The minutes from the previous meeting of the council held on 2nd November 2016 were read, **APPROVED and signed.** Proposed Cllr Fox, Cllr Shepherd seconded.

**5. MATTERS ARISING:**

• Station Road - the maintenance work has not yet started. Ongoing. Cllr Lister will liaise with the resident who volunteered to complete the work.

**ACTION: CLLR LISTER**

• Maintenance of benches, telephone box and bus shelter - Cllr Lister reported that no work has been undertaken yet due to seasonal weather however the bus shelter roof has been looked at to assess how much work is necessary. It was AGREED that the work will be reviewed again in Spring when the weather is better.

• Cllr Fox reported that the dog fouling experiment where offences were highlighted with chalk spray has improved the situation. Similar chalk spray may be available from Leeds City Council to trial in other areas of the parish also; Cllr Fox will look into this.

**ACTION: CLLR FOX**

**6. SPEEDING ON ARTHINGTON LANE**

• Cllr Flynn reported that has not yet arranged for speed detector cables to be laid but will do so and request the location to be by The Wharfedale pub. He will also ask the local PC Karina Ingham for volunteers to stand with a speed gun along the Lane and if this shows a significant number of speeding drivers, they can then look into an officer coming out with a speed camera to catch offenders.

**ACTION: CLLR FLYNN**

**7. PARISH BOUNDARIES**

• Cllr Fox reported that Leeds City Councillors will not support a change in ward boundaries as a result of the new housing development in Bramhope but within Arthington's Parish boundary. The councillors AGREED that if Arthington Parish Council were to comment, we would support their decision.

**8. DELEAFING**

• Cllr Flynn asked councillors for their recommendations of areas in the parish that would benefit from having fallen leaves cleared routinely, beside the main roads that are already maintained by highways. Cllr Lister suggested the narrow part of Creskeld Lane that is almost completely sheltered by treetops. The Clerk will email all councillors to ask for any other areas of concern and report back to Cllr Flynn.

**ACTION: CLLR FLYNN & CLERK**

**9. PLANNING:**

• The Clerk reported the current status of planning applications as follows:

13/05134/OT - Land At Breary Lane East Bramhope / Residential development - Application refused - *Appeal In Progress*  
 15/07094/FU - Junction Of Leeds Road & The Poplars, Bramhope / Roundabout - We objected - *Pending*  
 16/04659/FU - Warren House, Arthington / Detached equestrian building - we commented - *approved*  
 16/05137 - The Gables, Arthington Lane / Detached outbuilding to rear - no objection - *approved*  
 16/06337/FU - 49 Creskeld Lane, Bramhope / Dormer windows to rear - we objected - *refused*  
 16/06066/FU - Holt Farm, Arthington / Change of use agricultural yard - no objection - *approved*  
 16/06247/TR - 4 Creskeld Park, Bramhope / Tree trimming - no objection - *approved*  
 16/05527/FU - Creskeld Grange Farm, Arthington / Agricultural buildings to three dwellings, conversion of stables,, etc) - we objected - *pending*  
 16/06616/FU - Grange Farm, Arthington / Detached isolation stable block - no comment - *pending*  
 16/06617/FU - Grange Farm Black Hill Road Arthington / Change of use and alterations of barn - we objected - *pending*  
 16/06859/TR - The Old Vicarage, Arthington Lane / Tree trimming - no objection - *approved*  
 16/07070/TR - 5 Creskeld Garth Bramhope / Remove birch tree - no objection - *approved*  
 16/07072/TR - 3 Creskeld Garth Bramhope / Remove spruce tree - no objection - *approved*  
 16/07680/FU - Warren House, Arthington / Two storey extension - Pending - *Deadline for comment is 27th Jan*

- The last application was only submitted the morning of the meeting - Cllr Fox offered to visit the site to assess the possible implications and report back to all.
- The councillors discussed the implications of the Miller Homes' development on Breary Lane East, Bramhope. The full proposals are now available to view on the Millers Homes website.

#### **10. PARISH WEBSITE:**

- The Clerk reported that the application for the Transparency Fund grant has now been submitted and a verdict should be given within 6 weeks. Several quotes have now been obtained for creating the website and councillors AGREED to go with Nicola Woodward's quote. The Clerk offered suggestions of possible website domain names and it was AGREED that [www.arthingtonparishcouncil.co.uk](http://www.arthingtonparishcouncil.co.uk) would be our first option (if still available at time of purchase). The Clerk will liaise with Nicola and await the decision from the Transparency Fund.

**ACTION: CLERK**

#### **11. SPRING NEWSLETTER:**

- The Clerk ask councillors for suggestions for articles to include in the next newsletter. Cllr Fox has some pieces prepared and will send them over. Cllr Lister suggested an update on bulb planting and also to include the Spring Clean date to encourage attendance. It was therefore AGREED that distribution would be set for late March/early April.

**ACTION: ALL COUNCILLORS & CLERK**

#### **12. FINANCE & PRECEPT:**

The Clerk reported the financial position as follows:-

Yorkshire Bank current A/c (31/11/2016)	£3251.43
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Receipts since last meeting included in above -

COIF Dividend	£3.27
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Payments since last meeting included in above -

Clerk's Salary	£250.00
IL expenses	£14.00
(Daffodil bulbs)	
Village Hall	£22.32
(Spring Clean refreshments)	
Village Hall	£400.00
(Grant)	

Cheques to raise not included above -

Clerk's salary	£250.00
Clerk's expenses	£3.75
Ian Lister expenses	£22.00
(framing of the viaduct drawing to be displayed in the village hall)	

Receipts / Payments not included in above:

Nil

**TOTAL at 18th January £2975.68** (estimate - December's statement not yet received)

The clerk asked for and obtained APPROVAL for Cllr Lister's expenses and the Clerk's salary and expenses.

**APPROVAL** for the cheques was proposed by Cllr Fox, seconded by Cllr Shepherd and cheques were signed.

It was DECIDED to raise this year's precept request from £2000 to £2250 as a precautionary measure to allow for any unprecedented expenses relating to the mandatory parish website that will be set up in the forthcoming financial year. Cllr Lister proposed the increase and Cllr Fox seconded.

The Clerk asked if the councillors would like to propose any changes to the Financial Regulations as they will need to be approved at the next meeting. No changes were proposed.

#### **13. CLERK'S REPORT:**

The Clerk requested that all councillors respond to initial planning application request emails, either with their comments/objections or with 'no comment'. It was AGREED that councillors are given 7 days from the email being sent to send their response to the Clerk. The clerk will confirm this by email to all councillors.

**ACTION: CLERK**

#### **14. A.O.B.**

- Cllr Shepherd reported that our Highways Enforcement Officer, Helen Burrows, has visited Sandbed Lane to see the diminishing bridleway and to speak to the farmer who owns the land about maintaining the path. She had also asked him to keep the gate open during the daytime to allow easy access by the public. She is due to visit again to ensure the requests have been actioned. Cllr Shepherd also reported that the farmer had been spraying crops without health and safety warning signs; Cllr Flynn offered to report this to Highways

**ACTION: CLLR FLYNN**

- Cllr Fox and the Clerk have experienced problems when submitting comments on LCC's Public Access website. Cllr Flynn will look into this.

**ACTION: CLLR FLYNN**

#### **15. DATE OF SPRING CLEAN**

It was DECIDED to hold this year's Spring Clean on Saturday 22nd April. The clerk has already liaised with Roger Quaraby as a prelude to confirm his availability and he has kindly volunteered to help with his tractor and trailer. The clerk will contact Carol Lister at the village hall to book refreshments for afterwards.

**ACTION: CLERK**

#### **16. DATES OF THIS YEAR'S MEETINGS:**

It was DECIDED to hold this year's meeting on the following Wednesdays:

8th March, 17th May (also the date of the annual meeting), 12th July and 4th October.

The Clerk will contact Carol Lister to confirm availability of the village hall and book for each date.

**ACTION: CLERK**

The meeting closed at 21:32

Approved..... Date.....