

# ARTHINGTON PARISH COUNCIL

## ANNUAL MEETING

**Minutes of the annual meeting of Arthington Parish Council held on the 1st May 2018, at the Village Hall, Arthington Lane.**

**PRESENT:** Cllrs Ian Lister (Chairman), Neil O'Brien (Vice Chair) Diane Fox, Fiona Mernagh and LCC Cllr Billy Flynn.

**Apologies for absence:** Cllr Barbara Shepherd

**Members of the Public:** Mr D Cooke

**Clerk:** Hannah Hay

**Declaration of pecuniary & other interests:** None

### 1. APOLOGIES FOR ABSENCE

Cllrs Neil O'Brien and Barbara Shepherd

### 2. DECLARED PECUNIARY & OTHER INTERESTS

None

### 3. MINUTES OF PREVIOUS MEETING

The minutes of the previous Annual Meeting held on 22nd May 2017 were **APPROVED** as a true record and signed. Proposed Cllr Fox, Cllr Lister seconded.

### 4. MATTERS ARISING

None

### 5. ANNUAL REPORT OF CHAIRMAN

Councillor Lister presented the annual report of the Chairman. It was **APPROVED** and signed.

### 6. APPROVAL OF STATEMENT OF ACCOUNTS

The Councillors **APPROVED** the Statement of Accounts for the year ended 31<sup>st</sup> March 2018 and thanked Martyn Parnaby for auditing them. Cllr Fox proposed, Cllr Mernagh seconded. Clerk will send letter of thanks to Mr. Parnaby.

The "Blue Book" Record of Receipts and Payments was signed by the Chairman.

The Clerk gave a summary of procedures followed with respect to the external audit and the LittleJohn's Annual Return Form was signed and dated by the Chairman.

Cllr Mernagh questioned that if the COIF was defunct, can it be used for something else worthwhile to the Parish? Cllr Lister will look into this.

**ACTION: CLLR LISTER**

### 7. A.R.A.G.E.

The Councillors **APPROVED** the Statement of Accounts for the year ended 31<sup>st</sup> March 2018 - Cllr Fox proposed, Cllr Mernagh seconded. The clerk advised that it is now in a 2 year fixed bond, which the councillors accepted.

### 8. ELECTION OF CHAIRMAN

The Chairman stood down and the meeting was passed to the Clerk. Cllr Fox proposed Cllr Lister be elected Chairman, seconded by Cllr O'Brien. There were no other proposals and Cllr Lister was elected Chairman.

### 9. ELECTION OF VICE CHAIRMAN

The Vice Chairman offered to stand for election again. Cllr Fox proposed Cllr O'Brien and Cllr Lister seconded. There were no other proposals and Cllr O'Brien was elected as Vice Chairman.

### 10. A.O.B.

None

### 11. DATE OF NEXT MEETING

The next Annual Meeting shall be held on Tuesday 7th May 2019.

The meeting ended at 19:32

Signed .....Chairman      Date .....