

ARTHINGTON PARISH COUNCIL MINUTES

Minutes from the meeting held 19th March 2019, at the Village Hall, Arthington Lane.

Present: Cllrs I Lister (Chairman), N O'Brien (Vice Chair), D Fox & LCC Cllr B Flynn

In attendance: Clerk: Hannah Hay **Members of the Public:** Mr. D Spencer, Mr. D Cooke, Mr. R Quarmby and PCSO Joel Hebden

Commenced: 19:32

1. APOLOGIES FOR ABSENCE: Cllr. Lister passed on apologies from Cllr F. Mernagh

2. DECLARED PECUNIARY & OTHER INTERESTS: None

3. POLICE REPORT

- PCSO Hebden reported that 26th Jan - 19th Mar no crime had been reported for Arthington but there had been 3 possible burglary attempts at Holt Farm on Arthington Lane.

4. RESIDENTS QUESTIONS:

- Mr. Quarmby expressed concern about an increase in articulated lorries on Arthington Lane causing dangerous conditions. Cllr Flynn reported that LCC Highways also noted this on a recent visit and a decision was made to improve signage. Cllr Flynn will contact the Head of Highways to highlight the concern. **ACTION: CLLR FLYNN**
- Mr. Spencer said that there seems to be an increase in traffic to and from the quarry on Black Hill Road. Cllr Lister reported that the quarry has an agreement with LCC for 100 lorry movements a day; the agreement to approach only from the south was a gentleman's agreement. Clerk will contact the quarry to express concerns and confirm the agreement.

ACTION: CLERK

5. MINUTES OF PREVIOUS MEETING:

The minutes from the previous meeting of the council held on 15th January 2019 were read, **APPROVED and signed.** Proposed Cllr O'Brien, Cllr Fox seconded.

6. MATTERS ARISING:

- Maintenance of bus shelter - Cllr Lister has cleared the debris inside. The ceiling is sagging and there is a slate tile missing - work ongoing. **ACTION: CLLR LISTER & CLLR O'BRIEN**
- Self seeded trees on the S bend of Arthington Lane - ongoing - first reported October 2017 - Cllr Flynn to chase up again on our behalf. **ACTION: CLLR FLYNN**
- APC Notice Boards Signs - ongoing **ACTION: CLLR LISTER**
- Warren Lane notice board - Cllr Lister rescued the broken sign and has it in for repair. **ACTION: CLLR LISTER**

7. A.R.A.G.E.

- Cllr Lister reported that the trustee Martyn Parnaby would like us to consult residents, who may have members of RAGE, and ask for proposals to use funds for projects which would benefit the local community. An article will appear in the Autumn Newsletter. **ACTION: CLERK**

8. SID

- The councillors discussed the three potential locations for the SID and agreed to install it by the Wharfedale Pub on Arthington Lane. It's due to arrive next month. Cllr Lister will contact highways to confirm decision. **ACTION: CLLR LISTER**

9. SPRING CLEAN

- The clerk confirmed that Mr Quarmby was available on the suggested date to help with his tractor so the date of 13th April was finalised. Clerk to order a skip from LCC and Cllr Lister will source bin bags and request refreshments from the village hall

ACTION: CLLR LISTER & CLERK

10. CLERK'S JOB DESCRIPTION & SALARY REVIEW

- Item postponed to the end of meeting.

11. CHARITY RECIPIENT

- Cllr Fox proposed an eligible resident and the councillors agreed. The sum of £14.31 was approved and Cllr Lister will deliver the cheque.

ACTION: CLLR LISTER

12. PLANNING

- The Clerk reported the current status of planning applications as follows:

18/04586/FU - Land adjacent to 2 Creskeld Park - amendments to various aspects - *commented* - pending

19/00199/FU - 2 Creskeld Garth - single storey extension - no comment - pending

19/00340/FU - 2 Creskeld Park - alterations including extension and balcony - *commented* - pending

18/07841/FU - Grange Farm - extension and new stable block - *commented* - pending

19/01101/TR - 18 Creskeld Drive - tree trimming - no objection/comment - pending

The councillors discussed application 19/00340/FU above due to concern from the home owner over our comments and how we handled the application. The councillors unanimously agreed that comments made were appropriate and relevant, and the processes undertaken were sufficient and in line with requirements.

13. FINANCE

The Clerk reported the financial position as follows:-

Yorkshire Bank current A/c (28.02.2019)	£3525.40
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Receipts since last meeting included in above -

Coif Charitable Dividend	£3.47
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Payments since last meeting included in above -

Clerk's salary	£275.00
Clerk's expenses 2/2	£3.30
Littlejohn audit fee	£240.00

Cheques to raise not included above -

Clerk's expenses	£2.65
Charity salary	£275.00
Zurich Insurance Premium	£140.00
HH expenses - 123 Reg domain name	£23.98
HH expenses - Laminator	£15.27
IL expenses - litter pickers	£33.56
Charity Recipient - coif dividend	£14.31

Receipts not included in above -

Nil

Payments not included in above -

Nil

TOTAL at 19th March = £3020.63

APPROVAL for the cheques was proposed by Cllr O'Brien, seconded by Cllr Lister and cheques were signed. The clerk asked whether the new laminator should be property of the Parish Council or a personal asset as it is not specified in the contract. The councillors agreed that it would belong to the council so approval was given for the clerk to be reimbursed.

The clerk asked for approval for the upcoming hosting fees of £36 for the website from Wordpress. Approval was given (to show on July's financial summary with clerk's expenses.)

A draft budget for this financial year was handed to councillors.

The clerk received a letter regarding an increase/introduction of bank fees from Yorkshire Bank. YB usually cancel all fees so the clerk will go in and speak to them.

ACTION: CLERK

14. CLERK'S REPORT

Nothing to report

15. A.O.B.

- Melissa from the village hall had emailed reading using the phone box that APC own as a library through LCC. Councillors were interested but expressed concern over the suitability in terms of being watertight, without power and in need of refurbishment. Clerk to get more information.

ACTION: CLERK

- A letter was received from Arthington Cricket Club requesting a grant / sponsorship towards web hosting fees. Correspondence was not received before the agenda was published so the

councillors will consider and make a decision at the next meeting with the agenda item is specified. Clerk to update ACC and ask for more details. **ACTION: CLERK**

- The clerk confirmed that Cllrs O'Brien and Mernagh were attending the Town & Parish Council Neighbourhood Forum Planning Conference on 26th March.

16. DATE OF NEXT MEETING

- May's meeting date changed to Tuesday 28th to accommodate holidays. It will start at 7pm with the annual meeting. Clerk will contact the village hall to confirm availability and email councillors. **ACTION: CLERK**

10. CLERK'S JOB DESCRIPTION & SALARY REVIEW

- The clerk and remaining members of the public left for the councillors to discuss.
- The councillors agreed to raise the clerk's salary to £1,150 and thanks were passed for the clerk's work.

The meeting closed at 21:42

Approved..... Date.....