

# ARTHINGTON PARISH COUNCIL

## ANNUAL MEETING

**Minutes of the annual meeting of Arthington Parish Council held on the 28th May 2019, at the Village Hall, Arthington Lane.**

**PRESENT:** Cllrs Ian Lister (Chairman), Neil O'Brien (Vice Chair) Diane Fox, David Spencer and LCC Cllr Billy Flynn.

**Apologies for absence:** None

**Members of the Public:** None

**Clerk:** Hannah Hay

### 1. APOLOGIES FOR ABSENCE

None

### 2. DECLARED PECUNIARY & OTHER INTERESTS

None

### 3. MINUTES OF PREVIOUS MEETING

The minutes of the previous Annual Meeting held on 1st May 2018 were **APPROVED** as a true record and signed. Proposed Cllr O'Brien, Cllr Fox seconded.

### 4. MATTERS ARISING

None

### 5. ANNUAL REPORT OF CHAIRMAN

Councillor Lister presented the annual report of the Chairman. It was **APPROVED** and signed.

### 6. APPROVAL OF STATEMENT OF ACCOUNTS

The Councillors **APPROVED** the Statement of Accounts for the year ended 31<sup>st</sup> March 2019 and thanked Martyn Parnaby for auditing them. Cllr O'Brien proposed, Cllr Fox seconded. Clerk will send letter of thanks to Mr. Parnaby.

The "Blue Book" Record of Receipts and Payments was signed by the Chairman.

The Clerk gave a summary of procedures followed with respect to the external audit, highlighting that this year we shall be sending a certificate of exemption of a complete review for the first time. The LittleJohn's Annual Return Form was signed and dated by the Chairman.

### 7. A.R.A.G.E.

The Councillors **APPROVED** the Statement of Accounts for the year ended 31<sup>st</sup> March 2019. The clerk advised that the fund is in a 1 year fixed bond with 1.36% gross interest rate, which the councillors accepted.

### 8. ELECTION OF NEW COUNCIL

At the election on 2nd May 2019, the councillors were returned unopposed. Declarations of Office were completed and signed. The old Blue Book was also completed and signed by all councillors.

### 9. ELECTION OF CHAIRMAN

The Chairman stood down and the meeting was passed to the Clerk. Cllr Fox proposed Cllr Lister be elected Chairman, seconded by Cllr O'Brien. There were no other proposals and Cllr Lister was elected Chairman.

### 10. ELECTION OF VICE CHAIRMAN

Cllr Spencer proposed Cllr O'Brien and Cllr Lister seconded. There were no other proposals and Cllr O'Brien was elected as Vice Chairman.

### 11. A.O.B.

None

### 12. DATE OF NEXT MEETING

The next Annual Meeting shall be held on Tuesday 12th May 2020.

The meeting ended at 19:29

Signed .....Chairman      Date .....