

ARTHINGTON PARISH COUNCIL MINUTES

Minutes from the meeting held 16th July 2019, at the Village Hall, Arthington Lane.

Present: Cllrs I Lister (Chairman), N O'Brien (Vice Chair), D Fox, D Spencer

In attendance: Clerk: Hannah Hay **Members of the Public:** Mr. D Stoddart-Scott

Commenced: 19:35

1. NEW COUNCILLOR INTERVIEW

The councillors interviewed Mr David Stoddart-Scott and unanimously AGREED to appoint him as the new councillor. Clerk to send all relevant documents in due course. **ACTION: CLERK**

2. APOLOGIES FOR ABSENCE: LCC Cllr B. Flynn and a Police Representative

3. DECLARED PECUNIARY & OTHER INTERESTS: None

4. POLICE REPORT

The Clerk received an email report of no crimes for our parish.

5. RESIDENTS QUESTIONS: None

6. MINUTES OF PREVIOUS MEETING:

The minutes from the previous meeting of the council held on 26th May 2019 were read, APPROVED and signed. Cllr Fox proposed, Cllr Spencer seconded.

7. MATTERS ARISING:

- Maintenance of bus shelter & telephone box - ongoing **ACTION: CLLRS L, O'B & S**
- Self seeded trees on the S bend of Arthington Lane - update - not in the way of power lines so not Northern Power's responsibility, and not within dangerous parameters as per LCC's regs so no further action can be taken at this time. **ACTION: CLLR LISTER**
- APC Notice Boards Signs - ongoing **ACTION: CLERK**
- Quarry traffic - ongoing **ACTION: CLERK**
- CIL / Sec 106 money - update - confirmed eligibility but not yet received. Ongoing.

8. SID UPDATE

Thanks were passed to Cllr Spencer for kindly donating a Microsoft enabled laptop to APC for SID software and data collection. Clerk to arrange training. Mr Stoddart-Scott volunteered to be trained as well. **ACTION: CLERK**

9. PLANNING

- The clerk reported the following planning application updates:
19/03396/TR - Land app 1 Creskeld Park - side and rear extension - commented - APPROVED
19/03357/FU - Mill Farm - extension to existing barn - no comment - pending
19/03637/FU - Warren House - extension, decking, garage conversion - commented - pending
19/03897/TR - 4 Creskeld Park - Willow tree felling - no comment - pending
19/04031/FU - 12 Creskeld Drive - Single storey extension - received today, councillors to discuss after reviewing electronic plans at a later date - on going

10. NEIGHBOURHOOD POLICING ENGAGEMENT SURVEY

The councillors answered survey - clerk to submit to Police forum

ACTION: CLERK

11. AUTUMN NEWSLETTER

- Cllr Fox volunteered to send an article to the clerk re HGVs on Arthington Lane, to go with other articles already prepared.
- The clerk received an email from a resident concerned about cold callers in the area, suggesting a mention in the newsletter. No other reports of activity so councillors agreed no further action at this stage. To be ready for distribution at October's meeting. **ACTION: CLERK**

12. PARISH INSPECTION REPORT

Thanks were passed to Cllr Fox for minuting the inspection. The clerk reported that most of the

work requested be undertaken by LCC has already been carried out. Cllr Fox will check the blocked gullies on Creskeld Lane and report back.

13. FINANCE

| | | |
|---|-----------------------------------|----------|
| Yorkshire Bank current A/c (30.04.2019) | | £5555.63 |
| Receipts since last meeting included in above – | Precept and Tax Support Grant | £2535.00 |
| Payments since last meeting included in above – | Clerk's expenses | £2.65 |
| | Clerk's salary | £275.00 |
| | HH expenses - 123 Reg domain name | £23.98 |
| | Zurich Insurance | £140.00 |
| | I Lister - Spring Clean expenses | £33.56 |
| | Charity recipient | £14.31 |
| Cheques to raise not included above - | | Nil |
| Receipts not included in above - | | Nil |
| Payments not included in above - | | Nil |

TOTAL at 28th May = £5555.63

APPROVAL for the cheques was proposed by Cllr O'Brien, seconded by Cllr Lister and cheques were signed. Cllr Lister, O'Brien and Spencer signed a new mandate for Yorkshire Bank to add Cllr Spencer as a signatory. To return to bank.

ACTION: CLERK

14. STANDING ORDERS

Cllr Lister reviewed the Standing Orders and suggested changes documenting the day of the week that meetings are held, planning applications and health and safety wording on Spring Clean adverts. Clerk to amend copy and distribute.

ACTION: CLERK

15. LEEDS LOCAL ACCESS FORUM

Cllr reviewed the local map to identify any changes. An update on the BOAT on Sanded Lane was requested, clerk to find out. No other changes identified at this time.

ACTION: CLERK

16. CLERK'S REPORT

The clerk advised that the term 'any other business' was not within transparency regulations and instead 'items for report' allowed a clear view of matters to be discussed. The councillors agreed to change the wording for future agendas.

17. A.O.B. / ITEMS FOR REPORT

- Bus Information Strategy survey received but the councillors agreed it was not relevant to Arthington residents due to minimal number of buses running in the area.
- Cllr O'Brien passed on concerns from residents regarding the now closed down Wharfedale Pub. All councillors agreed we didn't want it getting into a state of disrepair. Cllr Spencer volunteered to draft a letter to Star Inns highlighting our concern and asking for their strategy.
- Mr Stoddart-Scott expressed concern over the national speed limit in force on the whole of the section of Creskeld Lane between Arthington Lane and Otley Road. Clerk to contact Cllr Flynn for advise on action.

ACTION: CLLR SPENCER & CLERK

ACTION: CLERK

18. DATE OF NEXT MEETING

Tuesday 8th October at 7.30pm.

The meeting closed at 21:14

Approved..... Date.....