

ARTHINGTON PARISH COUNCIL MINUTES

Minutes from the meeting held on 11 October 2022 at Arthington Village Hall

Present: Cllr I. Lister - Chairman (IL), Cllr. N. O'Brien - Vice Chair (NO'B), Cllr. D. Fox (DF) D. Stoddart-Scott (DSS)

Apologies for absence: Cllr. H. Robinson (HR) & LCC Councillor B. Flynn

Members of the Public: --

Clerk: Hannah Mullaney (HM)

The meeting started at 19:34

1. Apologies for Absence

Apologies for absence had been received and were accepted from HR and BF. It was confirmed that the meeting was quorate.

2. Declaration of pecuniary and other interests

None.

3. Police Report

In the absence of a police representative, Cllr Fox reported that the new policeman for our locality, PC Long, had visited the Bramhope meeting recently. APC was updated that activity had been relatively quiet but Cllr. Robinson had reported by email that Arthington Garth had been subject to property vandalism by a white van to a home's gates; the matter had been reported to WYP.

It was also reported that there had been some fly tipping under an archway up Creskeld Lane by the railway; it was unknown if the land in question was the property of the railway or LCC. Cllr. Robinson had already reported the incident to Network Rail but there had been no further information received. Clerk to report to LCC to resolve.

ACTION: Clerk report to LCC

Cllr. Stoddart-Scott reported that the gate to the cricket pitch on the field by Arthington Garth had been stolen.

4. Resident's Questions

None.

5. Minutes of previous meeting held on 28 June 2022

It was noted that Cllr. Flynn needed to be added as being present at the meeting.

Subject to the above amend, the minutes from the previous meeting of the council held on 28 June 2022 were proposed as being an accurate reflection of events by Cllr. O'Brien, and Cllr. Stoddart-Scott seconded. The minutes were **APPROVED** unanimously. IL signed a hardcopy for PC records.

6. Ongoing Issues / Matters Arising

- CIL update - Cllr. Fox had sent an information email regarding the criteria for Community Infrastructure Levy (CIL) payment, and the clerk added that residents who are planning builds could apply for an exemption for full CIL payments. The CIL in question was for the planned build at Warren House, Warren Lane. The clerk advised that the CIL officer at LCC was investigating the build's measurements to judge if CIL would be payable. *Ongoing.*

- Wharfedale Pub - Cllr. O'Brien reported that the representative from Star Pubs had advised that it was still proving difficult to establish a tenant and landlord for the pub, and that it was likely that Star Pubs would have to review the site as part of their annual estates review next year. *Ongoing.*

7. Properties Report

- Telephone box - *ongoing* - IL reported that the door and layers of paint had been removed. Councillors were given an estimate of costings for the parts needed to complete the project which included glass, paint and handles, which totalled £373.09 including VAT. Cllr Lister asked for councillors to approve an amount for the spends, and councillors agreed to **approve** £500 spends towards costs to allow for contingency
- Councillors discussed potential use of the box once completed, and it was suggested that residents were asked to vote for their preferred option via the newsletter. No decisions were made at the meeting.
- James from the Village Hall was particularly thanked for his time and help with the renovation project
- It was reported that the notice board sited opposite the village hall was looking tired and that paint had peeled off; it was noted that this notice board was the most susceptible to weather and traffic debris. There was brief discussion over other options and even re-siting the board to be better placed. Cllr. Lister to assess the damage and report back.

ACTION: Cllr. Lister

8. Warren Lane

Cllr. Lister queried if the new traffic calming signage was clear, and noted that it didn't include the road by and under the viaduct by the water works; it was thought that this would be where cars would be liable for parking fines.

Councillors reflected that the interventions had had the desired affect and noted less traffic down Warren Lane.

9. SIDs - New Device & Data

There was no SID data to produce at this meeting.

The clerk advised that the grant application form had been submitted to LCC. Awaiting their response. *Ongoing.*

10. Parish Inspection Report

The report had been circulated in advance of the meeting. There was discussion about the road surface of Creskeld Lane, especially by the lay-bys. Clerk to report to LCC Highways, emphasising that with the Dynley Arm roadworks currently in situ meant an increase in traffic on Creskeld from commuters trying to avoid the Dynely Arms junction.

ACTION: Clerk

Councillors **approved** the copy and Cllr Lister signed a hard copy for PC records.

Cllr. Stoddart-Scott reported that forestry works to clear the diseased larch trees had begun and was expected to take a few weeks.

11. Planning & Enforcement

The Clerk shared the below update on planning applications:

22/01653/FU/NW - 39 Creskeld Lane - *No comment* - **APPROVED**

22/02135/FU Holt Farm - *No comment* - **WITHDRAWN**

22/03298/FU - Hillside Cottages - *No comment* - **APPROVED**

22/03921/FU - Longbridge Keep, Warren Lane - *No comment* - **APPROVED**

22/04115/FU - Mill Farm - New cattle building - **APPROVED**

22/05061/TR - 17 Creskeld Drive - tree trimming - *No comment* - **NO OBJECTION**

22/05421/FU 11 Breary Lane East - loft conversion - *we objected - pending*
22/06161/FU - 1 Creskeld Garth - Sliding gates at entrance - *we objected - pending*
22/06343/TR - 19 Creskeld Crescent - removing chestnut trees - *we objected - pending*
22/06464/TR - 49 Creskeld Lane - tree trimming - *no comment - pending*

The following application had only been received on the day of the meeting:

22/06741/FU - 1 Valley View - Double storey and single storey extension
Councillors discussed the application and agreed to lodge a neutral comment;
The parish council neither supports or objects, providing the build complies with policy HDG3 and is within the 30% threshold. There is, however, concern that the dormer may be over-dominant.

ACTION: Clerk

DF reported that a solid wooden fence over 1m in height had been erected at 19 Creskeld Crescent, seemingly without planning permission, and is not in keeping with the aesthetics of the conservation area. Clerk to report to LCC planning enforcement.

ACTION: Clerk

12. Finance

The following finance update was shared with the meeting:

Virgin Money Bank Current Account (01.09.2022)		£7688.11
Receipts since last meeting included in above –		
	COIF Dividend May 2022	£3.92
	Telephone box damage payment	£30.00
Payments since last meeting included in above –		
	Clerk's Salary 1st qtr	£312.50
	Clerk's Expenses 1st qtr	£36.00
	CPRE Annual Subscription	£36.00
Cheques to raise not included above -		
	Clerk's Salary 2nd qtr	£312.50
	Clerk's Expenses 2nd qtr	£13.50
Cheques raised but not yet cashed -		
	Village Hall Spring Clean 2022	£31.02
	Bus shelter repair - IL	£33.57
TOTAL at 11 October 2022 = £7,297.52		

Approval for the above cheques to raise was sought and granted. Cllr. DSS and Cllr. Lister signed cheques.

- The clerk confirmed that the CIL Infrastructure Funding Statement for 2021-22 had been completed and returned to LCC. The statement confirmed how the CIL money received had been spent. The Clerk advised that £11.88 from the payment remained for the PC to spend on a community focused project, and that monies must be spent before the end of 2025/2026 (5 years after the money was received).
- Councillors were advised of a potential £200 penalty from HMRC due to late submission of quarterly pay on their online system. The clerk is trying to appeal the penalty so is not seeking to be reimbursed at this meeting.

13. Clerk's Report

The clerk had nothing to report.

14. Items for Report

- CCLA - The clerk asked councillors if they would like to add a second signatory and trustee, as Basil Thompson was still listed. It was decided that Cllr. Stoddart-Scott be added. The relevant paperwork was signed at the meeting, clerk to post to CCLA
- Councillors had been emailed prior to the meeting to consider staying opted in to the Smaller Authorities Annual Audit (SAAA) for the next 5 years from 2021/2022 until 2026/2027, for the Annual General Audit Return (AGAR). Councillors unanimously **agreed** to stay opted into the service
- Councillors were asked to review the Standing Orders of the PC, ready for approval at the January 2023 meeting. Cllr. O'Brien volunteered to review and propose any amends to the SO

ACTION: Cllr. O'Brien

- The fallen wall at Warren Lane - Confirmation was still needed of whom owned it. Clerk to liaise with Cllr. Flynn.

ACTION: Cllr. Flynn & Clerk

- Cllr Lister reported that he has a WI archive dating back to 1932. Cllr. Stoddart-Scott to review

15. Date of Next Meeting

The date of the next PC meeting was decided as Tuesday 24th 2023, starting at 7.30pm. Clerk to check availability with the village hall and email confirmed date to councillors.

ACTION: Clerk

Newsletters were distributed amongst councillors to deliver to residents in the village.

The meeting ended at 21:16

Approved & Signed:..... Date:.....