

## ARTHINGTON PARISH COUNCIL

**You are summoned to attend the  
Annual meeting of  
Arthington Parish Council  
To be held at 7.30pm on Tuesday 14<sup>th</sup> May 2024 in  
Arthington Village Hall**

### AGENDA

- 01.24 Election of Chair for 2024/2025**
- 02.24 Election of Vice Chair for 2024/2025**
- 03.24 Apologies for absence**
- 04.24 Recording of Council Meetings** The right to record, film and broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.
- 05.24 Declaration of pecuniary and other interests.**
- 06.24 To approve the Minutes of the Parish Council meeting held on 12<sup>th</sup> March 2024**
- 07.24 To receive a report from West Yorkshire Police NPT**
- 08.24 Public Participation** At this point any members of the public can bring forward any issues.
- 09.24 To receive a report from the District Councillor**
- 10.24 To consider any planning applications received.**
- 10.24.01 New Planning Application.**
- A list of current outstanding plans circulated**
- 10.24.02 To consider any other planning issues.**
- 11.24 To approve the Financial Report and Payment Schedule for April 2024**  
**Current Account Balance at 7/4/2024 £8,952.10**

SBT Skip (for spring clean)	05/04/2024	265.00	IB001	25
Claire Smith (Audit)	09/04/2024	50.00	IB002	34
M. Smith (Wordpress renewal)	09/04/2024	43.20	IB003	26
HMRC (Mt 12 Mar-April 2024)	12/04/2024	34.77	IB004	20
ICO subscription	15/04/2024	35.00	DD	23
Microsoft 365 (Office subscription)	05/05/2024	59.99	IB005	21

7<sup>th</sup> May 2024

Signed: *Margaret Smith*  
Clerk to Arthington Parish Council  
Email: [arthingtonparish@live.co.uk](mailto:arthingtonparish@live.co.uk)  
Website: [Arthington Parish Council.co.uk](http://Arthington Parish Council.co.uk)

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Total      £487.96

- 12.24 To review and approve the Standing Orders and Financial Regulations.
- 13.24 To review and approve the use of Bank Transfer and Direct Debit payments.
- 14.24 To approve up to two Councillors to conduct the Internal Audit for this year.
- 15.24 To set a date for carrying out the risk assessment.
- 16.24 To note the Annual Internal Audit Report
- 17.24 To approve the Bank Reconciliation Statement for 2024/25
- 18.24 To approve the Annual Governance Statement (Section 1) for 2024/25
- 19.24 To approve the Annual Accounting Statement (Section 2) for 2024/25
- 20.24 To approve the Certificate of Exemption for 2024/25
- 21.24 To approve the publication of documents required by Account & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for smaller Local Councils.
- 22.24 To consider the closure of the Arthington Charity account with CCLA and then the Charity Commission and consider what the money from the Charity would be used for.
- 23.24 To receive an update with regard A.R.A.G.E
- 24.24 To consider ongoing Issues
- Installation of second SID
  - Wharfedale Pub
- 25.24 To receive an update on Parish Council Assets
- Telephone Box
  - Benches
- 26.24 To receive correspondence and items brought forward by the Chair
- Spring Clean report
- 27.24 **Date of Next Meetings**
- Parish Council meeting 7.30pm Tuesday 23<sup>rd</sup> July 2024
- Parish Council meeting 7.30pm Tuesday 22<sup>nd</sup> October 2024
- Parish Council meeting 7.30pm Tuesday 14<sup>th</sup> January 2025
- Parish Council meeting 7.30pm Tuesday 11<sup>th</sup> March 2025

7<sup>th</sup> May 2024

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