

# **ARTHINGTON PARISH COUNCIL**

## **Minutes of a Meeting of Arthington Parish Council held on 13<sup>th</sup> May 2025**

### **at Arthington Village Hall**

**Present: Cllr I Lister (Chair), Cllr Fox, Cllr O'Brien and Cllr D. Stoddart-Scott**

**PCSO Wane**

**Mags Smith, Clerk**

**01.25 Election of Chair for 2025/2026**

**Cllr Lister was elected as Chair for 2025/26 and signed the declaration of office.**

**02.25 Election of Vice Chair for 2025/2026**

**Cllr O'Brien was elected as Vice Chair for 2025/26 and signed the declaration of office.**

**03.25 Apologies for absence** – Apologies received and reasons approved from Cllr Dambitis and District Cllr Billy Flynn

**04.25 Recording of Council meetings** – Noted

**05.25 Declaration of pecuniary and other interests.**

No declarations were received

**06.25 To approve the Minutes of the Parish Council meeting held on 12<sup>th</sup> March 2025**

**Resolved:** That the Minutes of the Parish Council meeting held on 12<sup>th</sup> March 2025 were approved

**07.25 Police Report.**

PCSO Wane advised that there were no major problems this month. There had been 2 home burglaries and no car thefts. He supplied a bundle of leaflets for fraud scams which the Parish Council thanked him for.

**08.25 To receive a report from Ward Councillor**

**In the absence of Cllr Flynn no report was given.**

**10.25 To consider any planning applications received.**

**10.25.01 New Planning Application.**

**25/01768/FU** – Ivy Cottage, Arthington Lane, Arthington

Installation of air source heat pump to rear of property

**Resolved:** No comment

**25/02538/LI/NW** - Replacement of existing external stair handrail to south elevation. Arthington Grange Arthington Lane, Arthington.

**Resolved:** No comment

**25/02760/FU/NW** – Dormer windows to rear; new window at first floor to side; new rooflights to side single storey side extension; demolition of existing porch; removal of chimney. Arthington Garth.

**Resolved:** No comment

**A list of pending applications was circulated**

**11.25 To approve the Financial Report and Payment Schedule for April/May 2025**

**Current Account Balance at 6.5.2025 £6,720.98**

Signed:

Date:

## ARTHRINGTON PARISH COUNCIL

LCC Speed Indicator Device	07.04.2025	3,799.99	IB001	25
M. Smith (Wordpress renewal)	07.04.2025	43.20	IB002	26
ICO subscription	09.04.2025	47.00	DD	23
Clare Smith (internal audit)	03.05.2025	50.00	IB003	33
Glen Exley (laptop repair)	01.05.2025	130.00	IB004	21
M.Smith Microsoft 365 renewal	04.05.2025	84.99	IB005	21

**Total                    £4,155,18**

**Resolved:** That the Financial Report and Payment Schedule for April/May 2025 were approved.

**12.25    To note the Annual Internal Audit Report – Noted**

**13.25    To approve the Bank Reconciliation Statement for 2024/25**

**Resolved:** That the Bank Reconciliation Statement for 2024/25 was approved.

**14.25    To approve the Annual Governance Statement (Section 1) for 2024/25**

**Resolved:** That the Annual Governance Statement (Section 1) for 2024/25 was approved.

**15.25    To approve the Annual Accounting Statement (Section 2) for 2024/25**

**Resolved:** That the Annual Accounting Statement (Section 2) for 2024/25 was approved.

**16.25    To approve the Certificate of Exemption for 2024/25**

**Resolved:** That the Certificate of Exemption for 2024/25 was approved.

**17.25    To approve the publication of documents required by Account & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for smaller Local Councils.**

**Resolved:** That the dates for publication of the Public Rights Notice was approved.

**18.25    To review and approve the Standing Orders and Financial Regulations.**

Deferred until July meeting to give time to consider any changes.

**19.25    To review and approve the use of Bank Transfer and Direct Debit payments.**

**Resolved:** That the use of bank transfer and direct debit payments were approved.

**20.25    To receive an update on maintenance of Parish Council assets and to set a date to carry out the risk assessment.**

Cllr Lister advised that there was one noticeboard left to repair, he and Cllr O'Brien would carry out the risk assessments of the remaining assets in summer.

**21.25    To consider ongoing Issues**

- Update on the installation of the SID – It was expected that the SID would be installed in 8-10 weeks.
- Update on Annual Litter Pick – The litter pick was well attended and thanks were given to the Village Hall Committee for an excellent lunch.

**22.25    To receive correspondence and items brought forward by the Chair**

- An email was received in support of the repeaters on Arthington Lane, these will be chased up with Cllr. Flynn.

**23.25    Date of Next Meetings**

Signed:

Date:

## **ARTHINGTON PARISH COUNCIL**

Parish Council meeting 7.30pm Tuesday 15<sup>th</sup> July 2025

Parish Council meeting 7.30pm Tuesday 14<sup>th</sup> October 2025

Parish Council meeting 7.30pm Tuesday 13<sup>th</sup> January 2026

Parish Council meeting 7.30pm Tuesday 10<sup>th</sup> March 2026

There being no further business the meeting closed at 20.15

Signed:

Date: